

HBDTBID Emergency Meeting of Exec Committee  
1/27/22 at Duke's Huntington Beach

## Minutes

Call to order at 1:35. Roll call:

Present: Janice Tugaoen, Stuart Goldberg, Kelly Miller, Brett Barnes

Agenda item #1: Motion: Approve Surf City Collective contract with addendums, pending approval from the full BOD on February 10. Motion passes 4-0. **(Stuart made the motion and Janice seconded. Motion passes 4-0)**

Agenda item #2: Action items. Kelly Miller to design interim Executive Director job description and update permanent exec director job description which will include getting feedback Jaime Strong review. Recommend interim annual salary of \$80k for Jaime Strong. If Jaime accepts and BOD approves, retro pay Jaime's salary to January 15, 2022, at this interim ED salary level. Miller will also put together proposed timeline for the process of hiring new ED for board approval. If full board approves, the permanent ED position and annual salary range of \$95-\$115K will be posted on several recognized websites know for their strengths in recruiting qualified Downtown BID Eds.

Motion: Approve hiring process as defined above and interim Downtown BID ED Jaime Strong at salary of \$80,000/year. This needs final approval by full Downtown BID board on Feb.10. **(Brett made the motion and Kelly seconded. Motion passes 4-0.)**

Adjourn 2:10PM.