

# 2020-2021 BID BOARD OF DIRECTORS MEETING MINUTES

Date: September 9, 2021 Location: Visit Huntington Beach 155 Fifth St., Suite 111 Huntington Beach, CA 92648

Day: Thursday Time: 9:00 AM

## Call to Order: 9:03am

## **Roll Call**

Board Members Present: Dave Shenkman, Mike Williams, Kelly Miller, Stuart Goldberg, Jim Hall, Janice Tugaeon, Mary Eikenbary, Sandra Schulz-Taylor, Kay Cochran HBDBID Staff: Sarah Kruer and Jaime Strong Additional Attendees: Natalie Moser, Robert Ramirez, Kriss Casanova, Lieutenant David Dereszynski, Lieutenant Brian Smith

## **Public Comments**

No Public Comments

#### 1. President's Report

Dave Shenkman provided an update on BID business.

#### 2. Approve Minutes

Review Meeting Minutes from the 7.15.21 BID BOD meeting and Special BOD meetings on 7.29.21 and 8.19.21.

Dave Shenkman made a motion to record and file meeting minutes from the 7.15.21 BID BOD meeting and Special BOD meetings on 7.29.21 and 8.19.21 pending title change of 7.15.21 document to BID BOD Meeting Minutes.

Second: Sandra Schulz-Taylor Passed: 7 Abstained: 1

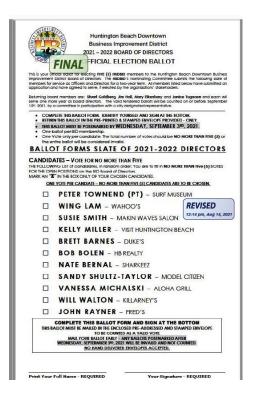
#### 3. Treasurer Report-Financials

Treasurer Mike Williams will report on the current financial information provided by the CPA. Dave Shenkman made a motion to record and file July and August accountants' compilation report for HBDBID.

Second: Kelly Miller Passed: 8-0

#### 4. Information: BOD Elections

The 2021-2022 BID Board of Directors Ballot is:



Election Timeline: Ballots will be counted at City Hall on Sept. 15<sup>th</sup> from 10:30 – 11:30 in room B-7 lower level. New Directors will be notified by the Nominating Committee. The Nominating Committee will also recommend Directors for the Executive Committee. The Board will welcome new Directors at the October 14<sup>th</sup> meeting.

Discuss ballot and upcoming election dates to ensure the Board and public are well-informed.

**5. Information:** BID Board of Directors Mixer, Incoming and Outgoing BOD Members, Open to the Public on Sept. 23<sup>rd</sup> at 5 p.m. at the Shorebreak Resort pending approval City Attorney's office. Kriss Casanova will provide an update.

Kelly Miller made a motion to approve BID BOD Mixer.

Second: Sandra Schulz-Taylor Passed: 8-0

**6. Information:** With the change to a new cleaning and maintenance company – from MALCO to MCS – transition invoices for cleaning services to the BID's accounting firm, McGinty, Knudtson & Associates, LLC. Simultaneously, update the MALCO bank account name to Maintenance at First Bank. Dave Shenkman made a motion to approve adjustments to bank account name and maintenance accounting.

Second: Mike Williams Passed: 8-0

7. Information: Creation of hourly events coordinator role.

**Recommended Action:** Discuss and approve creation of an hourly contracted events coordinator role to support Surf City Nights and Signature Events. Estimate time per week is 10 hours of a rate of \$20/hour until December 31<sup>st</sup>.

Dave Shenkman made a motion to approve creation of an hourly events coordinator role to support Surf City Nights and Signature Events.

Second: Sandra Schulz-Taylor Passed: 8-0

# 8. Staff Reports: BID Executive Director -Sarah Kruer and BID Marketing Manager – Jaime Strong

Sarah Kruer to provide an update on BID business.

- Main Street update
- Update on new cleaning company, MCS
- Sponsorship update for Halloween and Holiday

Jaime Strong to provide an update on marketing and events.

- Surf City Nights update
- Surf City Movie Nights update, Sept. 4th and Sept. 18th
- Mark Your Calendar: HBFD Appreciation Night Tuesday, Oct. 12th @ 5 p.m.
- Surf City Days update, Oct. 9<sup>th</sup> and 10<sup>th</sup>

## 9. City of Huntington Beach Update

A representative from the City of Huntington Beach will provide on update on important issues regarding the Downtown Business Improvement District.

- Update on Let's Go Fishing
- BID Renewal on October 5<sup>th</sup>

## 10. HBPD Update

Lieutenant David Dereszynski representative from H.B.P.D will provide an update on issues regarding the Downtown Business Improvement District.

- Thank you for recognition event at Surf City Nights
- Beach detail ends on 9/17
- Lieutenant Brian Smith will be the new Downtown liaison for HBPD.

## **11. Discussion Topics and Announcements**

- No announcements

## 12. Adjournment: 10:31am

The next HBDBID Board Meeting is October 14, 2021. We anticipate an in-person meeting. More details to come.