



Huntington Beach Downtown  
Business Improvement District  
[www.hbdowntown.com](http://www.hbdowntown.com)

## 2016 - 2017 & 2017-2018 BID BOARD Special Meeting Agenda

Date: October 5th, 2017  
Location: International Surfing Museum  
411 Olive Ave  
Huntington Beach, Ca 92648

Day: THURSDAY  
Time: 10 AM

- I. **Call to order. Roll Call:** Bob Bolen, Brett Barnes, Dick Thorpe, Henry Carey, Keith Breiter, Matt Peterson, Nicole Thompson, Steve Daniel, and Susie Smith. (outgoing board of directors)
- II. **Public Comments:** – limited to 3 minutes per person. This is the time of the meeting for the Board of Directors to receive comments from the public regarding items of interest or agenda items. Pursuant to the Brown (Open Meetings) Act, the Board of Directors may not enter into discussion regarding items not on the agenda. Each speaker is allowed 3 minutes, and time may not be donated to another speaker.
- III. **Approval of the Minutes & Financials**-(outgoing board) From BID Board Meeting – September 14th, 2017 and financials from August 2017.
  1. Recommended action: Motion and approve minutes from Board meeting and financials.
- IV. **Call to order of New 2017-2018 BID Board a. Roll Call:** Matt Peterson, Bob Bolen, Mike Williams, Brett Barnes, Susie Smith, Dick Thorpe, Keith Breiter, Lizzie Raudenbush, Dave Shenkman
- V. **Immediate Past President** –present the nominating committee recommendation for executive officer positions
  - President: Matt Peterson
  - Vice President: Bob Bolen
  - Treasurer: Mike Williams
  - Secretary: Brett Barnes
  1. Recommended action: Discuss and Vote
- VI. **President Items:**
  - Set Goals & Priorities for 2017-2018
  - Review and Discuss Future Committees
  - Determine day/time for monthly meetings
  - Schedule the Annual Stakeholders Meeting
- VII. **Treasurer's Report:** Treasurer will share the August financial reports as reconciled by the outside accounting office of McGinty, Knutson, and Associates. Reports include three accounts: BID, SCN, Malco Maintenance.
  1. Recommended action: Motion and approve accountants compilation report from September 2017.

**VIII. Staff Reports:**

1. BID Manager, Mary Ann Senske will report on the past month's events and provide update regarding upcoming BID events and activities.
2. Surf City Nights Manager, Mary Ann Senske will report on her past month's activities for the BID relating to marketing, members, recent and upcoming events, maintenance, public safety, city & community outreach, and office management.

**IX. City of HB Business Development Update:** Representative from the City of HB will report on important issues for downtown in regards to new business development in the downtown business improvement district

**X. City Council Comments: Councilpersons Brenden, Peterson & Posey:**

**XI. Old Business:**

**XII. New Business:**

**XIII. Board Comments/Announcements:**

**XIV. Adjournment – Meeting adjournment:**

1. Next meeting: TBT by the new board of directors.

In accordance with the Ralph M Brown Act, Huntington Beach Downtown BID agendas are available for public review outside the City of Huntington Beach Council Chambers at 2000 Main Street at least 72 hours prior to each meeting. Questions on agenda items may be directed to Mary Ann Senske, BID Manager, at 714-536-8300.