



## 2019-2020 BID BOARD of DIRECTORS MEETING AGENDA

Date: May 14, 2020  
Location: Virtual Zoom  
538 Main Street  
Huntington Beach, CA 92648

Day: Thursday  
Time: 9:00 AM

### SPECIAL NOTICE REGARDING COVID-19

On March 04, 2020 Governor Newsom proclaimed a State of Emergency in California as a result of the threat of COVID-19. On March 17, 2020, Governor Newsom issued Executive Order N-29-20 which allows a local legislative body to hold public meetings via teleconferencing, and to make public meetings accessible telephonically or otherwise electronically to all members of the public seeking to observe and to address the local legislative body. Pursuant to Executive Order N-29-20, please be advised that some members of the Downtown Huntington Beach Business Improvement District Board and or Staff may participate in this meeting telephonically or electronically.

**PUBLIC PARTICIPATION/AUDIO/VIDEO ACCESS TO BOARD MEETINGS:** Pursuant to Executive N-29-20 and given the current health conditions, member to the public are encouraged to access the meeting live on-line at zoom

<https://us02web.zoom.us/j/81972075668?pwd=ZWlsSTFZWElhBdEd6aEhiRWVWVGtNZz09>

Meeting ID: 819 7207 5668  
Password: hbdbid

**To ensure the public's right to participate in this meeting, please perform the following;**

1. In order to ensure adequate social distancing, the Board will not make a physical location available for the public to observe the meeting or offer public comment in person.
2. **PUBLIC COMMENTS:** Members of the public wishing to participate in the HBBID Board meeting by submitting public comments on agenda or non-agenda items, can submit one communication per person of 300 words to [bidmanager@hbdowntown.com](mailto:bidmanager@hbdowntown.com). Public comments received in this way will be included as part of the meeting and read aloud to the Board during the meeting. Public Comments must be received on later than 4:00PM Wednesday May 13, 2020 in order to ensure inclusion into, and read during the meeting.

<p><b>1. Call to Order</b></p>
<p><b>2. 2019-2020 Board of Director’s Roll Call</b>  Board Members: Dave Shenkman, Brett Barnes, Mike Williams, Kelly Miller, Kate Leigh, Whitney Reimann, Tony Duran, Danny Othman, and Mike Ali. HBDBID Staff: John Gilbert, and Jessica LaBrenz</p>
<p><b>3. Public Comments</b>  <i>This is the time of the meeting for the Board of Directors to receive comments from the public regarding items of interest or agenda items. Pursuant to the Brown (Open Meetings) Act, the Board of Directors may not enter into discussion regarding items not on the agenda. Each comment communication via e-mail will be read and entered into the minutes. Communications are limited to 300 words or less.</i></p>
<p><b>4. Approve Minutes</b></p> <p>a. Information: Review Meeting Minutes from March 12, 2020 BID Board Meeting. Special Note, there was NO Board meeting held in April due to COVID-19</p> <p><b>Recommendation:</b> Record and file Meeting Minutes from BID Board Meeting March 2020.</p>
<p><b>5. Treasurer Report – Financials</b></p> <p>a. Information: Treasurer Mike Williams will report on the current financial information provided by the CPA.</p> <p>b. Distribute to the Board the City of HB proposed timeline for submittal of the 2020-2021 Annual Report complete with Proposed Assessments and Budget.</p> <p><b>Recommendation:</b> Record and file the March and April’s accountants’ compilation report for the HBDBID.</p>
<p><b>6. President Report</b></p> <p>a. Information: Dave Shenkman will provide a report on past two months meetings and activities.</p> <p>b. <b>COVID-19 UPDATE</b></p> <p>a. BID fee assessments – On April 20, 2020 the City of Huntington Beach voted and approved the deferral of BID fees and Business License Fees until October of 2020 in light of the COVID-19 virus and financial impact on Downtown businesses</p> <p>b. Surf City Nights – Closed until further notice due to Governors Guidelines regarding the gathering of groups in aggregate.</p> <p>c. HBBID Office relocation – to facilitate the current financial burden on the BID a potential office relocation is to be discussed</p> <p>d. Chili at the Beach June 20, 2020 – Discuss and recommend the status of Chili at the Beach.</p> <p><b>Recommendation:</b> Accept the recommended to move of the BID offices to VISIT HB at 155 Fifth Street, HB.</p> <p><b>Recommendation:</b> Cancel Chili at the Beach for 2020 and revisit for the 2021 term.</p>
<p><b>Committee Reports:</b></p>

<p><b>7. Executive Committee</b> a. No meeting</p>
<p><b>8. Budget and Finance Committee</b> a. No meeting</p>
<p><b>9. Special Events Committee</b> a. No meeting</p>
<p><b>Staff Reports:</b></p>
<p><b>10. BID Executive Director – John Gilbert</b> a. Information: John Gilbert will provide update on BID business.</p>
<p><b>Other:</b></p>
<p><b>11. City of Huntington Beach Update</b> a. Information: A representative from the City of Huntington Beach will report on important issues regarding businesses and new development in the downtown business improvement district.</p>
<p><b>12. HBPD Update</b> Information: A representative from H.B.P.D. will report on important issues regarding the downtown business improvement district.</p>
<p><b>13. Announcements</b></p>
<p><b>14. Adjournment</b> The next HBDBID Board Meeting is Thursday June 11, 2020.</p>

*In accordance with the Ralph M Brown Act, Huntington Beach Downtown BID agendas are available for public review outside the City of Huntington Beach Council Chambers at 2000 Main Street and the HBDBID office 315 3<sup>rd</sup> Street, Suite E at least 72 hours prior to each meeting and 24 hours prior to special meetings. Questions on agenda items may be directed to staff at [info@hbdownatown.com](mailto:info@hbdownatown.com) or 714-536-8300.*