



**2018-2019  
BID BOARD of DIRECTORS MEETING MINUTES**

Date: June 20, 2019  
Location: HBDBID Office  
315 3<sup>rd</sup> St., Ste. E  
Huntington Beach, CA 92648

Day: Thursday  
Time: 9:00 AM

**1. Call to Order: 9:00am**

**2. 2018-2019 Board of Director's Roll Call**

Board Members Present: Dave Shenkman, Brett Barnes, Kate Leigh, Moe Kanoudi, Mike Williams, and Danny Othman.  
Board members Absent: Michelle Vespe, Murat "Coach" Koc, Susie Worthy and Past President: Matt Peterson.  
HBDBID Staff: Darci Henderson and Faith Womack

**3. Public Comments**

a. No public comments.

**4. Personnel Task Force**

- a. Dave Shenkman reported that the Personnel Task Force interviewed John Gilbert and is recommending approving entering into a contract with John Gilbert, attachment 4a, as interim HBDBID Executive Director at a rate of \$8,500.00 per month.
- b. Discussion: John Gilbert isn't interested in a long-term contract, so the contract will be a 3-month contract then month to month. Kate Leigh expressed concern that the title of interim Executive Director would take away some of his authority. Dave Shenkman mentioned with John Gilbert's work history in Huntington Beach that shouldn't be a problem. Dave Shenkman explained the Personnel Task Force consists of himself, Brett Barnes, Moe Kanoudi, and Kate Leigh (Mike Williams). Brett Barnes shared John Gilbert's priorities are (1) Database, (2) Annual Report, (3) Strategic Plan, and (4) Assessment redesign. His start date will be Monday, June 24, 2019, pending approval from the City Attorney's office.
- Kate Leigh motioned to approve; Moe Kanoudi seconded. Vote passed 6-0.

**5. Office Staff**

- a. Dave Shenkman recommended to remove Darci Henderson as interim BID Manager and reassign her as Office Manager/Events Coordinator at an annual salary of \$62,000.00 with a minimum of 38 hours in the office per week.
- b. Discussion: This would not be a contract position. Darci Henderson would be an employee with a job description.
- Mike Williams motioned to remove and reassign; Kate Leigh seconded. Vote passed 6-0.



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## 6. Announcements

- a. Moe Kanoudi announced he has known John Gilbert for a long time and as soon as he achieves what he wants to achieve he will move on. He has agreed to help with the selection process.

## 7. Adjournment

Mike Williams motioned to adjourn the meeting; Brett Barnes seconded. Vote passed 6-0. Meeting adjourned at 9:10 am.

The next HBDBID Board Meeting is July 11, 2019.

*In accordance with the Ralph M Brown Act, Huntington Beach Downtown BID agendas are available for public review outside the City of Huntington Beach Council Chambers at 2000 Main Street and the HBDBID office 315 3<sup>rd</sup> Street, Suite E at least 72 hours prior to each meeting and 24 hours prior to special meetings. Questions on agenda items may be directed to staff at [info@hbdowntown.com](mailto:info@hbdowntown.com) or 714-536-8300.*